

COMMONWEALTH OF MASSACHUSETTS

BOARD OF REGISTRATION IN MEDICINE

Patient Care Assessment Committee Policy 06-01

(cite as PCAC Policy 06-01)

Adopted July 26, 2006

PATIENT CARE ASSESSMENT COMMITTEE

CONFLICT OF INTEREST POLICY

It is the policy of the Patient Care Assessment Committee to follow Board procedures as it relates to conflict of interest matters.

Specifically, whenever any member of the Patient Care Assessment Committee is asked to participate in a particular matter, in which to his knowledge he, his immediate family or partner, a business organization in which he is serving as officer, director, trustee, partner or employee, or any person or organization with whom he is negotiating or has any arrangement concerning prospective employment, has a financial or legal interest, the member shall disclose that interest immediately to the Committee.

Any Patient Care Assessment Committee member whose duties would require him to participate in such a particular matter shall advise the Chair of the Patient Care Assessment Committee of the nature and circumstances of the particular matter and make full disclosure of such interest. If it is the Chair of the Patient Care Assessment Committee whose duties would require him to participate in such a particular matter, the Chair shall advise the Vice Chair of the nature and circumstances of the particular matter and make full disclosure of such interest.

The Chair, or the Vice Chair, shall thereupon either:

- (1) assign the particular matter to another member; or
- (2) assume responsibility for the particular matter; or
- (3) exempt the member from the proceedings; or

(4) make a written determination that the interest is not so substantial as to be deemed likely to affect the integrity of the services which the Committee and the Board may expect from the Committee member, in which case it shall not be a violation for the Committee member to participate in the particular matter. The Chair shall forward any such written determinations to the General Counsel of the Board of Registration in Medicine. Written determinations regarding conflicts of interest shall be retained by the Board for a period of six years.

*Approved by the PCA Committee on 07/12/06; Approved by the Board on 07/26/06.*