

Revival of Lapsed License Application Instructions

Board of Registration in Medicine
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APPLICATION FEE

The processing fee for revival of a lapsed license is non-refundable. Please make a check in the amount of \$600.00 payable to the Commonwealth of Massachusetts. A certified check or money order is preferred, but personal checks are accepted. Applications unaccompanied by the lapsed license fee will not be processed and will be returned to the sender.

ACTIVITY STATUS

Check active or inactive. Please note, by checking *inactive* and signing the application, you are certifying that you will not practice medicine in Massachusetts.

The “practice of medicine” is defined in the Board’s regulations, in part, as the following conduct: diagnosis, treatment, use of instruments or other devices, or the prescription or administration of drugs for the relief of diseases or adverse physical or mental conditions. A person who holds himself out to the public as a “physician” or “surgeon” or with the initials “M.D.” or “D.O.” in connection with his name and who also assumes responsibility for another person’s physical or mental well-being is engaged in the practice of medicine.

An inactive licensee may not write prescriptions, even for his or her family members. An inactive licensee is exempt from continuing medical education (CME) and mandatory malpractice liability insurance requirements (except for “tail” coverage) but is subject to all other provisions of the Board’s regulations. An inactive licensee must continue to renew biennially and pay the \$400 registration fee.

Requesting a Change in Activity Status: To change your activity status between renewal cycles, you may access the Board’s website (www.massmedboard.org) and download the Request for Active Status form or Request for Inactive Status form or call (781) 876-8210.

Social Security Number: Your social security number may be used to facilitate the authorized sharing of information with designated agencies for identification of licensees for the following purposes: reporting of disciplinary actions to national data reporting systems; tax default status; student loan default status; child support arrearages; Medicaid provider eligibility; possession of Massachusetts controlled substances registration; and collection of fines from Board disciplinary case. Pursuant to 42 U.S.C. § 405 (c)(2)(c)(i), (v), (vi) and M.G.L. c. 30A, § 13A, and M.G.L. c. 119A, § 16, you are required to provide this information. The Board considers this information highly confidential and it is not subject to release, except as specifically authorized.

Postgraduate Education and Hospital Appointments: Chronologically list and date all educational and professional training experience and employment from the date of graduation from medical school to the present. Account for all periods of time, whether or not you were engaged in the practice of medicine. Also enclose a copy of your updated curriculum vitae.

Medical Malpractice Insurance: Indicate whether your medical malpractice insurance is covered by an insurance carrier or letter of credit. Inactive physicians must answer this question only if they have applicable “tail” insurance. If you are an active practitioner and do not carry malpractice insurance, please explain why.

Continuing Medical Education Requirements: In the blanks provided, list the manner in which you completed your CME requirements during the past two years. Unless exempt, you must list the number of Category 1 and 2 CME credits you have completed. Licensees enrolled in residency and clinical fellowship programs are exempt from the CME requirement until the first full license renewal cycle that begins after their program has ended.

Otherwise, you must have met the basic CME requirements for the two-year period ending on the date you sign this form. A brochure with more complete information on the CME requirements is available on the Board's web site at www.massmedboard.org.

The basic CME requirement for a two (2) year cycle requires no fewer than 100 hours of CME credit with the following components:

- (a) At least 40 credit hours in Category 1 programs (the entire 100 hour requirement may be met by earning Category 1 credits);
- (b) Up to 60 credit hours in Category 2 activities;
- (c) 10 credit hours of risk management study (see below), with at least 4 hours in Category 1;
- (d) Two credit hours by studying the Board's regulations in either Category 1 or 2;
- (e) A majority of the total 100 credit hour requirement must be in the licensee's primary area(s) of practice.

"Risk management study" must include instruction in medical malpractice prevention, such as risk identification, patient safety and loss prevention, and may include instruction in any of the following areas: medical ethics, quality assurance, medical-legal issues, patient relations, utilization review that directly relates to quality assurance, non-economic aspects of practice management.

NATIONAL PRACTITIONER IDENTIFIER (NPI)

The Board of Registration in Medicine (Board) is a designated repository for the National Provider Identifier (NPI) number. The NPI is a unique identification number assigned to all health care providers. Every health care provider will be required to have an NPI for any business transaction or reimbursement with the federal government.

The "designated repository" status means that the Board can help physicians by processing a request for an NPI number on behalf of any Massachusetts physician. A physician may choose to (1) obtain his/her own NPI number, (2) have a hospital or health plan secure the number on his/her behalf, or (3) take advantage of this free service from the Massachusetts Board of Registration in Medicine by completing the NPI application included with the regular license application/renewal form that will be submitted to the Board.

The NPI will not replace the TIN (Taxpayer Identifying Number), the DEA number (Drug Enforcement Agency), and the EIN (Employer Identification number). Under the final HIPPA NPI rule, all individuals, organizations and covered providers will be required to obtain an NPI by May 23, 2007.

The NPI is a permanent identification number and

- is mandated by federal regulation
- assigned for life regardless of the number of state licenses
- required by health plans for their enrollment and reimbursement process
- will identify a provider wherever he/she provides services
- will simplify transactions, including claim submissions, and will be cost effective.

The NPI form is on page 4 of the Lapsed License Application.

SUPPLEMENT TO APPLICATION

Instructions for answering the questions on the Supplement Form are included in the application package. All of the questions on the Supplement Form must be answered “YES” or “NO.” Please be careful in matching your answers to questions, because incorrect answers will jeopardize and delay processing of your application. Pages 4-10 must be completed if you answer “YES” to any question(s).

MALPRACTICE CASES

If you have had a malpractice case brought against you in the past ten (10) years, you will need to either request that your liability carrier or your attorney forward a copy of the documents directly to the Board. If a malpractice case is open, closed or dismissed against you, your liability carrier or attorney must indicate that fact to the Board in a letter containing the claimant’s name or initials, the date of dismissal and a statement if there were no monies were paid to the Claimant on your behalf. Your liability carrier or lawyer must also provide a copy of the complaint or summons or dismissal for every malpractice case against filed against you. You must complete question #10 on the Supplement Form even if a complaint was filed against you but did not result in any action.

LEGAL ISSUES

For each criminal proceeding in which you were named a defendant, certified copies of the complaint, judgment or other disposition must be sent to the Board by your lawyer, the court or other appropriate agency. You must also provide a detailed explanation of the incident, including date, time, place, who was with you and the court action.

MALPRACTICE HISTORY FORM

If you answered “yes” to question #10-A or 10-B, you must complete the Malpractice History Form listing all of your malpractice carriers for the past ten (10) years. The original Malpractice History Form should be returned to the Board with your lapsed license application. This includes the malpractice carrier(s) in your training programs and any hospitals where you had clinical privileges. Contact the risk management office at the healthcare facility for the name and address of all the liability carriers and forward a copy of the Malpractice History Form to every liability carrier. Instruct the liability carrier to state the dates of your coverage and whether there were any cases filed against you and the monies paid on your behalf. **The liability carrier must forward the malpractice history report directly to the Board.**

AUTHORIZATION FOR RELEASE OF INFORMATION

The Authorization for Release of Information form must be completed and returned to the Board with your application.

MEDICARE/TAX FORM

All applicants for Massachusetts medical licensure must complete this form.

AMA PHYSICIAN PROFILE

You may request an AMA Physician profile on line by visiting <http://www.ama-assn.org/AMAProfiles> and your AMA profile will be sent directly to the Board, or you may contact the AMA Customer Service for ordering assistance at (800) 665-2882 or (312) 364-5199.

NATIONAL PRACTITIONER DATA BANK

To request a National Practitioner Data Bank profile, please visit <http://www.npdb.com/sqinstr-i.html> and complete the Self-Query form online. After completing the Self-Query form, you must print out a hard copy, have it notarized and forward it to the Data Bank. Please note that the date of your signature and notary date must be the same, otherwise the Self-Query form will be returned to you; delaying processing of your application. Also note that the Self-Query fee is payable by CREDIT CARD ONLY (Visa, MasterCard, Discover). Please remember to include your credit card number and expiration date on your query form.

IMPORTANT NOTE ABOUT NATIONAL PRACTITIONER DATA BANK PROFILES

When you receive your National Practitioner Data Bank profile, do not open the envelope. You must send it to the Board with your lapsed application and the accompanying documents. If the seal on the envelope is broken, the Data Bank Profile will be returned to you and you will be required to repeat the process. The National Practitioner Data Bank usually requires 4 weeks to process a new profile. If you have questions, contact the National Practitioner Data Bank at 1-800-767-6732.

LICENSE PROCESSING TIME

Do not send your lapsed application to the Board until you receive the National Practitioner Data Bank profile. It takes approximately 4 weeks, after the required documents are received by the Board, to process a lapsed license application that: a) lapsed in less than 2 years; and b) where there are no legal or malpractice issues. When a licensee applies to revive a license and more than 2 years have passed, the application must be reviewed by the Licensing Committee. Lapsed license applications containing malpractice or legal issues within the past 10 years will require more time to process.

Lapsed licenses recommended for revival by the Licensing Committee are forwarded to the Board for approval at its next meeting, approximately 2 weeks later. Upon approval of your application for licensure, your wallet-sized card will be mailed to you.

To obtain a license for prescribing medications, you must send a copy of your Massachusetts medical license to the Drug Enforcement Administration (DEA) and to the Massachusetts Department of Public Health for controlled substance certificates. Please call the DEA at (888) 272-5174 and the Department of Public Health at (617) 983-6712 for instructions.

ADDRESS CHANGES

The Board's regulations require that you notify the Board, within 30 days, in writing, when any of your addresses change. Please note that only one address can be a post office box and it cannot be your mailing address.

BIRTH DATE RENEWAL

Renewal of your medical license will occur on your first birthday after the license issuance date, unless your birthday falls within ninety (90) days of obtaining initial licensure. If your first birthday after the issuance date falls within this time frame, you will not be required to renew your license until the following birthday. Renewals thereafter will be on a two-year birthday cycle.

PRACTICE OF MEDICINE

Please be advised that under Massachusetts law you may not practice medicine in the Massachusetts until you have received a license. The license applicant is responsible for determining that the Board has issued a license prior to practicing medicine in the Commonwealth of Massachusetts.

PLEASE MAKE A COPY OF ALL SUBMITTED FORMS FOR YOUR RECORDS.

Please include the National Practitioner Data Bank Profile with your lapsed application and mail them to Board. The Board's regulations require that you provide a copy of your completed lapsed license application and supplement to all healthcare affiliations.

Revised: 10/09/2002
7/08/2003
8/17/2005

TAXONOMY CODES AND DESCRIPTIONS

Please enter the Taxonomy code(s) in the boxes provided on the renewal application, page 6. Thank you.

2084A0401X - Addiction Medicine
2084P0802X - Addiction Psychiatry
2083A0100X - Aerospace Medicine
207K00000X - Allergy & Immunology
207KA0200X - Allergy & Immunology - Allergy
207KI0005X - Allergy & Immunology - Clinical & Laboratory
Immunology
207ZP0101X - Anatomic Pathology
207ZP0102X - Anatomic Pathology & Clinical Pathology
207L00000X - Anesthesiology
207LA0401X - Anesthesiology - Addiction Medicine
207LC0200X - Anesthesiology - Critical Care Medicine
207LP2900X - Anesthesiology - Pain Medicine
207ZB0001X - Blood Banking & Transfusion Medicine
2085B0100X - Body Imaging
207ZP0104X - Chemical Pathology
2084P0804X - Child & Adolescent Psychiatry
207SG0202X - Clinical Biochemical Genetics
207SC0300X - Clinical Cytogenetics
207SG0201X - Clinical Genetics (M.D.)
207SG0203X - Clinical Molecular Genetics
2084N0600X - Clinical Neurophysiology
207ZP0105X - Clinical Pathology/Laboratory Medicine
208U00000X - Clinical Pharmacology
208C00000X - Colon & Rectal Surgery
207ZC0500X - Cytopathology
207N00000X - Dermatology
207NI0002X - Dermatology - Clinical & Laboratory
Dermatological Immunology
207NS0135X - Dermatology - Dermatological Surgery
207ND0900X - Dermatology - Dermatopathology
207ND0101X - Dermatology - MOHS-Micrographic Surgery
207NP0225X - Dermatology - Pediatric Dermatology
207ZD0900X - Dermatopathology
2085R0202X - Diagnostic Radiology
2085U0001X - Diagnostic Ultrasound
207P00000X - Emergency Medicine
207PE0004X - Emergency Medicine - Emergency Medical
Services
207PT0002X - Emergency Medicine - Medical Toxicology
207PP0204X - Emergency Medicine - Pediatric Emergency Medicine
207PS0010X - Emergency Medicine - Sports Medicine
207PE0005X - Emergency Medicine - Undersea and
Hyperbaric Medicine
207Q00000X - Family Practice
207QA0401X - Family Practice - Addiction Medicine
207QA0000X - Family Practice - Adolescent Medicine
207QA0505X - Family Practice - Adult Medicine
207QG0300X - Family Practice - Geriatric Medicine
207QS0010X - Family Practice - Sports Medicine
207ZF0201X - Forensic Pathology
2084F0202X - Forensic Psychiatry
208D00000X - General Practice
2084P0805X - Geriatric Psychiatry
207ZH0000X - Hematology
208M00000X - Hospitalist
207ZI0100X - Immunopathology
207R00000X - Internal Medicine
207RA0401X - Internal Medicine - Addiction Medicine
207RA0000X - Internal Medicine - Adolescent Medicine
207RA0201X - Internal Medicine - Allergy & Immunology
207RC0000X - Internal Medicine - Cardiovascular Disease

207RI0001X - Internal Medicine - Clinical & Laboratory
Immunology
207RC0001X - Internal Medicine - Clinical Cardiac
Electrophysiology

207RC0200X - Internal Medicine - Critical Care Medicine
 207RE0101X - Internal Medicine - Endocrinology, Diabetes & Metabolism
 207RG0100X - Internal Medicine - Gastroenterology
 207RG0300X - Internal Medicine - Geriatric Medicine
 207RH0000X - Internal Medicine - Hematology
 207RH0003X - Internal Medicine - Hematology & Oncology
 207RI0008X - Internal Medicine - Hepatology
 207RI0200X - Internal Medicine - Infectious Disease
 207RI0011X - Internal Medicine - Interventional Cardiology
 207RM1200X - Internal Medicine - Magnetic Resonance Imaging (MRI)
 207RX0202X - Internal Medicine - Medical Oncology
 207RN0300X - Internal Medicine - Nephrology
 207RP1001X - Internal Medicine - Pulmonary Disease
 207RR0500X - Internal Medicine - Rheumatology
 207RS0010X - Internal Medicine - Sports Medicine
 208VP0014X - Interventional Pain Medicine
 209800000X - Legal Medicine
 207ZM0300X - Medical Microbiology
 2083T0002X - Medical Toxicology
 207ZP0007X - Molecular Genetic Pathology
 207SM0001X - Molecular Genetic Pathology
 2084P0005X - Neurodevelopmental Disabilities
 207T00000X - Neurological Surgery
 2084N0400X - Neurology
 204D00000X - Neuromusculoskeletal Medicine & OMM
 204C00000X - Neuromusculoskeletal Medicine, Sports Medicine
 207ZN0500X - Neuropathology
 2085N0700X - Neuroradiology
 207U00000X - Nuclear Medicine
 207UN0903X - Nuclear Medicine - In Vivo & In Vitro Nuclear Medicine
 207UN0901X - Nuclear Medicine - Nuclear Cardiology
 207UN0902X - Nuclear Medicine - Nuclear Imaging & Therapy
 2085N0904X - Nuclear Radiology
 207V00000X - Obstetrics & Gynecology
 207VC0200X - Obstetrics & Gynecology - Critical Care Medicine
 207VX0201X - Obstetrics & Gynecology - Gynecologic Oncology
 207VG0400X - Obstetrics & Gynecology - Gynecology
 207VM0101X - Obstetrics & Gynecology - Maternal & Fetal Medicine
 207VX0000X - Obstetrics & Gynecology - Obstetrics
 207VE0102X - Obstetrics & Gynecology – Reproductive Endocrinology
 2083X0100X - Occupational Medicine
 207W00000X - Ophthalmology
 204E00000X - Oral & Maxillofacial Surgery
 207X00000X - Orthopaedic Surgery
 207XS0114X - Orthopaedic Surgery - Adult Reconstructive Orthopaedic Surgery
 207XX0004X - Orthopaedic Surgery - Foot and Ankle Orthopaedics
 207XS0106X - Orthopaedic Surgery - Hand Surgery
 207XS0117X - Orthopaedic Surgery - Orthopaedic Surgery of the Spine
 207XX0801X - Orthopaedic Surgery - Orthopaedic Trauma
 207XX0005X - Orthopaedic Surgery - Sports Medicine
 207Y00000X - Otolaryngology
 207YS0123X - Otolaryngology - Facial Plastic Surgery
 207YX0602X - Otolaryngology - Otolaryngic Allergy
 207YX0905X - Otolaryngology - Otolaryngology/Facial Plastic Surgery
 207YX0901X - Otolaryngology - Otology & Neurotology
 207YP0228X - Otolaryngology - Pediatric Otolaryngology
 207YX0007X - Otolaryngology - Plastic Surgery within the Head & Neck
 2084P2900X - Pain Medicine
 208VP0000X - Pain Medicine
 207ZP0213X - Pediatric Pathology

2085P0229X - Pediatric Radiology
 208000000X - Pediatrics
 2080A0000X - Pediatrics - Adolescent Medicine
 2080I0007X - Pediatrics - Clinical & Laboratory Immunology
 2080P0006X - Pediatrics - Developmental – Behavioral
 Pediatrics
 2080T0002X - Pediatrics - Medical Toxicology
 2080N0001X - Pediatrics - Neonatal-Perinatal Medicine
 2080P0008X - Pediatrics - Neurodevelopmental Disabilities
 2080P0201X - Pediatrics - Pediatric Allergy & Immunology
 2080P0202X - Pediatrics - Pediatric Cardiology
 2080P0203X - Pediatrics - Pediatric Critical Care Medicine
 2080P0204X - Pediatrics - Pediatric Emergency Medicine
 2080P0205X - Pediatrics - Pediatric Endocrinology
 2080P0206X - Pediatrics - Pediatric Gastroenterology
 2080P0207X - Pediatrics - Pediatric Hematology-Oncology
 2080P0208X - Pediatrics - Pediatric Infectious Diseases
 2080P0210X - Pediatrics - Pediatric Nephrology
 2080P0214X - Pediatrics - Pediatric Pulmonology
 2080P0216X - Pediatrics - Pediatric Rheumatology
 2080S0010X - Pediatrics - Sports Medicine
 207SG0205X - Ph.D. Medical Genetics
 208100000X - Physical Medicine & Rehabilitation
 2081P2900X - Physical Medicine & Rehabilitation –
 Pain Medicine
 2081P0010X - Physical Medicine & Rehabilitation – Pediatric
 Rehabilitation Medicine
 2081P0004X - Physical Medicine & Rehabilitation – Spinal
 Cord Injury Medicine
 2081S0010X - Physical Medicine & Rehabilitation – Sports
 Medicine
 208200000X - Plastic Surgery
 2082S0099X - Plastic Surgery - Plastic Surgery Within the
 Head and Neck
 2082S0105X - Plastic Surgery - Surgery of the Hand
 2084P0800X - Psychiatry
 2083P0901X - Public Health & General Preventive Medicine
 2085R0001X - Radiation Oncology
 2085R0205X - Radiological Physics
 2084S0010X - Sports Medicine
 2083S0010X - Sports Medicine
 208600000X - Surgery
 2086S0120X - Surgery - Pediatric Surgery
 2086S0122X - Surgery - Plastic & Reconstructive Surgery
 2086S0105X - Surgery - Surgery of the Hand
 2086S0102X - Surgery - Surgical Critical Care
 2086X0206X - Surgery - Surgical Oncology
 2086S0127X - Surgery - Trauma Surgery
 2086S0129X - Surgery - Vascular Surgery
 2085R0203X - Therapeutic Radiology
 208G00000X - Thoracic Surgery (Cardiothoracic Vascular
 Surgery)
 204F00000X - Transplant Surgery
 2083P0011X - Undersea and Hyperbaric Medicine
 208800000X - Urology
 2085R0204X - Vascular & Interventional Radiology
 2084V0102X - Vascular Neurology

