



IMPORTANT LETTER TO THE APPLICANT

Dear Applicant:

Welcome to Massachusetts and thank you for choosing our state to practice medicine. Please read the attached instructions carefully before submitting your full license application and the required documents to the Board of Registration in Medicine.

Please do not send the forms to request your medical school verification, examination scores or legal or malpractice documents until after you have submitted all of the documents that are listed in the Full License Application Instructions and checklist. These documents include state license verifications, evaluations, postgraduate verification, AMA profile and the National Practitioner DataBank profile. The full license instructions require that you obtain specific documents that must be sent to the Board with your completed license application and supplement in sealed envelopes. Please note that if the seals on any of the envelopes are broken, the entire full license packet will be returned to you and this will increase the processing time of your full license. After the Board receives your full license application packet with the required documents, we will establish a tracking number and pending file for the additional documents that must be sent directly to the Board from the primary source.

Approximately two weeks after receipt of your full license application and the accompanying documents, you will be notified by the Board of any missing documentation required to complete your full license application.

Thank you