

COMMONWEALTH OF MASSACHUSETTS

COMMITTEE ON ACUPUNCTURE

200 Harvard Mill Square Suite 330
Wakefield, Massachusetts 01880
Telephone: (781) 876- 8210

LICENSE APPLICATION DEADLINES

Applications for a full or temporary acupuncture license are accepted on a continuous basis and are processed in the date order received. The amount of time it takes to process an application varies, depending on when all complete and correct documentation and fees are received.

If you received your Undergraduate and/or Acupuncture Education in the United States, your application must be:

- received by the deadline date, and/or
- complete and ready for reviewed by the COA at least two weeks in advance of the meeting date at which you wish your application to be considered.

If you received your Undergraduate and or Acupuncture Education outside of the United States, your application must be:

- received by the Acupuncture Unit at least six months in advance of the meeting date at which you wish your application to be considered by the COA, and
- complete and ready to go before the Committee on Acupuncture (COA) at least one week in advance of the meeting date at which you wish your application to be considered.

For applicants who received their undergraduate and/or acupuncture education outside of the United States, the COA requires that your education be verified by having the COA write directly to your school. This verification process may take several months (six months or more is not uncommon) to complete. While this may delay licensure in some cases, it is a necessary step in the licensure process. Once this verification is received directly from your school, the Licensing Subcommittee for Undergraduate and Acupuncture Education (Subcommittee) must review it prior to the application being presented to the COA. The Subcommittee meets at 9:30 a.m. before the COA meeting. You must consider this time factor in deciding when to submit your application for licensure.

Questions Regarding Equivalency: Equivalency determinations are made by the Subcommittee at their regularly scheduled meetings and are based on the requirements stated in the Acupuncture regulations. To determine equivalency, you must have an official transcript and/or course syllabus sent to the COA directly from the school you attended.

- The documents must be received by the COA at least six months in advance of the COA Subcommittee meeting, and
- All information must be complete and ready to be reviewed by the COA Subcommittee at least two weeks in advance of the meeting date at which you wish your equivalency issue to be reviewed. The Subcommittee must review all equivalency issues prior to the application being presented to the COA.

DEADLINE DATES

SUBMISSIONS OF APPLICATION FOR A FULL ACUPUNCTURE LICENSE

NOTE: The Acupuncture Unit must **receive** the application and the application fee no later than the application deadline date listed below.

Committee on Acupuncture Meeting

- January 8, 2009
- March 12, 2009
- June 11, 2009
- September 10, 2009

Application Deadline Date

- December 26, 2008
- January 12, 2009
- March 10, 2009
- July 10, 2009

The deadline date listed above applies only to the receipt of the completed application for a full acupuncture license.

NOTE: if you received your Undergraduate and or Acupuncture Education outside of the United States, the Board must receive your application at least six months in advance of the meeting date at which you wish your application to be considered by the Committee on Acupuncture (COA). Please refer to the Full Acupuncture License Application Instructions.
