

**Commonwealth of Massachusetts - Board of Registration in Medicine
- Committee On Acupuncture-
200 Harvard Mill Square, Suite 330, Wakefield, Massachusetts 01880**

CHECKLIST FOR FULL ACUPUNCTURE LICENSE APPLICANTS
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The checklist below “✓” identifies the forms required for U.S. graduates (U.S.) and international medical graduates (IMG). Please use the checklist as a guide in completing your license application forms. All forms which must be mailed to the Committee on Acupuncture should be included with your completed full acupuncture license application.

Data	Description of Form	U.S.	IMG	Mail to:
<u>Personal</u>				
<input type="checkbox"/>	Application Fee	✓	✓	Committee on Acupuncture
<input type="checkbox"/>	Full Acupuncture License Application	✓	✓	Committee on Acupuncture
<input type="checkbox"/>	Curriculum vitae	✓	✓	Committee on Acupuncture
<input type="checkbox"/>	Supplement to Application	✓	✓	Committee on Acupuncture
<input type="checkbox"/>	Authorization Release form	✓	✓	Committee on Acupuncture
<input type="checkbox"/>	Moral Character of Applicant	✓	✓	Committee on Acupuncture
<u>Education</u>				
<input type="checkbox"/>	Undergraduate transcript	✓	✓	Undergraduate training program
<input type="checkbox"/>	Acupuncture Education Transcript	✓	✓	Acupuncture training program
<input type="checkbox"/>	Diplomas and Certificates (notarized)		✓	Committee on Acupuncture
<u>Examinations</u>				
<input type="checkbox"/>	Exam Results/Status Report	✓	✓	NCCAOM
<input type="checkbox"/>	CCAOM CNT Score Verification	✓	✓	CCAOM
<input type="checkbox"/>	TOEFL		✓	TOEFL website at www.toefl.com
<u>Other</u>				
<input type="checkbox"/>	State License Verification	✓	✓	Current & past state license boards
<input type="checkbox"/>	*Malpractice History Form	✓	✓	Current and past liability carriers
<input type="checkbox"/>	National Practitioner Data Bank	✓	✓	National Practitioner Data Bank

*You do not need to complete the malpractice history report if you had no malpractice claims filed against you in the past ten (10) years. The above listed forms are included in the acupuncture license packet. These forms are included in the full acupuncture license packet. Please read the instruction booklet on how to obtain applicable forms.

MAKE COPIES OF ALL FORMS BEFORE MAILING